

HAZARDS	RISKS	HOW IS THE RISK CONTROLLED?
3 Centre Specific		
3.1 Rockley Point		
3.1.1 Slipway / Launching & Recovery of Equipment	Injury	Correct briefing given before launching/recovering. Caution when removing equipment from port as slippery. Use correct trolleys and trailers for equipment, with safe operating and handling procedures. Wear correct footwear.
3.1.2 Manual Handling (Pico, Lasers, Escapes, Canoes, Commandos, Ribs, Launch)	Back Injury	Staff Training. Trailers provided where necessary. All boats / equipment not stored on trailers/trolleys carefully lifted onto trailer once free using enough manpower.
3.1.3 Channels	Injury	Keep to buoyed/marked channels. Speed limit of 5 knots. Staff training.
3.1.4 Crossing road from school to water's edge	Injury	Signs showing people crossing. Awareness by staff. Safety briefing.
3.1.5 Tides - pontoons, railway bridge	Injury	Safety briefing. Group control. Awareness of staff.
3.1.6 Powerboat Engine mounting	Injury	Staff Training. Use of trolleys and correct manual handling techniques.
3.1.7 Rockley Lodge to Sailing School	Injury Getting separated from group	Young pupils (<16yrs) walked to & from the centre buildings by a Rockley member of staff. Roll call on departure and on arrival. Behaviour Charter.
3.1.8 Chain Ferry, Ferries & Large Watercraft with Restricted Draft	Injury	Staff Training, Safety talk. Operating areas. Staff aware of potential hazards.
3.1.9 Swans	Injury	Safety briefing. Awareness of staff. Don't feed / pet the birds.
3.1.10 Day Sail	Injury/Emergency away from centre	Staff Training. Senior Instructor present for all day sails. Means of communication provided, ability to communicate back to sailing centre & other staff on water. Flares provided 2 orange smoke and 2 red pin-points. Operating areas agreed by Chief Instructor.

Risk Assessments
(Updated & revised JAN 2009)



HAZARDS	RISKS	HOW IS THE RISK CONTROLLED?
3.2 Rockley Lodge		
3.2.1 Kitchen	Injury	Welcome talk -outline areas out of bounds. Notices showing staff only area.
3.2.2 Car park / Building Reception	Stranger Danger	Car park well illuminated at night. Key coded door to enter building. Staff training and awareness of possibility. Nominated duty person.
3.2.3 Rockley Caravans	General	Welcome talk. More than 3 individuals per caravan. Local Fire Regulations followed. Emergency lighting fitted. Lockable doors.