

HAZARDS	RISKS	HOW IS THE RISK CONTROLLED?
2 Off Site Activities (excursions)		
<p>2.1 Generic Off Site Activities</p> <p>AquaLand, Body Boarding, High Ropes, Go-Karting, White Water Rafting, Dune D'Pyla Splashdown, Bowlplex Offsite Town Visit/Shopping excursion; Decathlon, Bordeaux, Biarritz, Hossegor, Annecy</p>	<p>Unruly Behaviour Contact with general public & off site activity staff</p>	<p>"Pupil Behaviour Charter". At least 1 member of Rockley staff to assist. Group Leader / Teachers are in "loco parentis". Group Leader & all teachers/adults accompanying the group should be familiar with their school and any LEA policies regarding guidelines for excursions.</p>
	<p>'Stranger Danger'</p>	<p>Safety briefing given to all prior to starting any excursion including orientation of excursion site and highlighting any other responsible adults external to the group. Group Leader & teachers/adults accompanying group are in 'loco parentis'. "Pupil Behaviour Charter". Rockley staff dynamically risk assessing during excursion. Pupils to move around in groups of 3 or more at all times. At French centres wristbands given to pupils of one colour and another colour for any Rockley associated adults. For quick identification.</p>
	<p>Missing Persons</p>	<p>Roll Calls at the beginning & end of excursions. Continuous head counting. Use of off site form. Strategic positioning of Rockley Staff within the group. Staff to carry emergency contact numbers and suitable communication device. Orientation of new locations, meeting points and times allocated. At French centres wristbands with contact details worn by all pupils.</p>

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	Injury	<p>Shoes and any other safety equipment to be worn by all participants were applicable. Use of licensed/approved local activity operators conforming to local Health & Safety legislation. Safety brief given by operator. Rockley staff acting as supervisory adults together with the teachers from the group.</p> <p>Correct use of equipment provided. Group Leader & all teachers/adults accompanying the group to keep good control and adhere to "Behaviour Charter" standard.</p>
2.2 Specific Off Site Activities		
2.2.1 Aqualand	Drowning	Safety talk. Qualified French lifeguards. Clients to move around in groups of 3 or more. Information on swimming ability provided on booking – weak/non swimmers highlighted.
	Sunstroke/Heat Exhaustion	Use of sun creams, hat & long sleeved tops if necessary. Drinking water provided. Safety talk. Alertness of instructors and other accompanying adults to signs.
2.2.2 Body Boarding	Drowning	Safety talk highlighting dangers of waves and rips. Only 5 clients in water at a time wearing identifying rash vest. French lifeguards consulted before going in water. Boarding between flags when possible. Full training given to staff on operating procedures. Swimming NOT permitted. Alertness of instructors.
	Hypothermia	Not in water for extended periods of time. Safety talk. Alertness of Instructors.
	Sunstroke/Heat Exhaustion	Use of rash vests and sun creams. Drinking water provided. Safety talk. Alertness of instructors and other accompanying adults to signs.
2.2.3 White Water Rafting	Drowning	Safety Talk. All clients to wear approved buoyancy aids and safety equipment. Use of licensed activity operators.

Risk Assessments
(Updated & revised JAN 2009)



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2.2.4 Splashdown	Drowning	Safety talk. Qualified French lifeguards. Clients to move around in groups of 3 or more. Information on swimming ability provided on booking – weak/non swimmers highlighted.